

# Children's Ministries

## ADULT VOLUNTEER APPLICATION

We thank you for considering volunteering in our children's ministries at City Centre Baptist Church. For the safety of our children entrusted to us by God, we desire to reduce the risk of abuse within our children's ministries; therefore, there are a few requirements for people desiring to serve our children. This information is necessary to protect our children and volunteers, and the information received in this application will be held in confidence.

### PERSONAL INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M  F   
Present Address: \_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Ext: \_\_\_\_\_  
Mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_  Married  Single  Divorced  Widowed  Separated  
Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

### EDUCATION

High School: \_\_\_\_\_ Year Graduated: \_\_\_\_\_  
College/University: \_\_\_\_\_ Year Graduated: \_\_\_\_\_  
Degree/Diploma: \_\_\_\_\_ Minor: \_\_\_\_\_  
Other Education: \_\_\_\_\_ Year Graduated: \_\_\_\_\_

List any gifts, education or training, and any other factors that have prepared you to work with children:

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What are your hobbies, interests and skills?

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**SPIRITUAL INFORMATION**

Write a brief summary of how you became a Christian:

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Have you been baptized as a believer through immersion?  yes  no

If not, are you willing to attend a baptism class?  yes  no

Describe your relationship with the Lord at present:

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In what ways are you accountability to other Christians for your relationship with the Lord?

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How long have you attended City Centre? \_\_\_\_\_

Are you a member?  yes  no

*You must be attending City Centre for more than six (6) months before you can volunteer in children's ministries.*

Do you regularly attend (2 or more services) per month?  yes  no

**MINISTRY INFORMATION**

Explain why you would like to serve in our children's ministries:

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Churches I have attended in the last five (5) years are as follows:

1. Name of Church: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Date attended: \_\_\_\_\_ Member or Adherent: \_\_\_\_\_  
Date and description of ministry: \_\_\_\_\_  
\_\_\_\_\_  
Pastor or Ministry Supervisor: \_\_\_\_\_

2. Name of Church: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Date attended: \_\_\_\_\_ Member or Adherent: \_\_\_\_\_  
Date and description of ministry: \_\_\_\_\_  
\_\_\_\_\_  
Pastor or Ministry Supervisor: \_\_\_\_\_

Are you presently involved in any other ministries at City Centre?  yes  no

If yes, please give dates and description of ministry:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### MINISTRY OPPORTUNITY

Which service(s) are you available to serve in?  9:00 AM  11:00 AM

Check the position you are applying for (*may be more than one*):

Kingdom Kids (Sunday Morning)

Nursery: Teaching <input type="checkbox"/>	Assistant <input type="checkbox"/>	Toddler: Teaching <input type="checkbox"/>	Assistant <input type="checkbox"/>
Preschool: Teaching <input type="checkbox"/>	Assistant <input type="checkbox"/>	SK-Grade 1: Teaching <input type="checkbox"/>	Assistant <input type="checkbox"/>
Grade 2-3: Teaching <input type="checkbox"/>	Assistant <input type="checkbox"/>	Grade 4-5: Teaching <input type="checkbox"/>	Assistant <input type="checkbox"/>
SK-Grade 5: Leading Worship <input type="checkbox"/>		Check in <input type="checkbox"/>	

AWANA (Sunday Evenings)   
Family Musical (on occasion)

Vacation Bible School (July)   
Soccer Camp (July)

## PERSONAL REFERENCES

List the names of three individuals (other than family members) who could recommend you for this volunteer ministry. If you have volunteered with children's ministry in the past, one of your references should be from the staff person with whom you worked.

1. Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

2. Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

3. Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

## CONFIDENTIAL INFORMATION

In order to provide a safe and secure environment for our children, we believe it is necessary to include the following questions. All information will be kept confidential. (Police may access this information under warrant if necessary and if questioned). Answering yes may not necessarily preclude your involvement in ministry. A meeting may be arranged with a pastor so that you may discuss the circumstances. Thank you for your understanding!

1. Are there any circumstances involving your lifestyle or background that would call into question your ability to work with children? (e.g. use of illegal substances, etc.)  Yes  No
2. Have you ever been convicted or found guilty of a criminal offense for which a pardon has not been granted (excluding minor traffic violations)?  Yes  No  
If yes, please list offence(s) and the date(s) of conviction: \_\_\_\_\_
3. Have you ever been expelled from or had your employment terminated by any organization or employer for assault, violence or impropriety against a child, youth or vulnerable person (e.g. senior citizen or person with disabilities)?  Yes  No
4. Have you ever been investigated by the Child Welfare Agency or any other organization for suspected child abuse?  Yes  No
5. Have you ever been a defendant or respondent in a civil lawsuit or human rights complaint or other legal proceeding in which you were alleged to have abused or engaged in violence, harassment or other immoral or illegal behaviour or conduct involving children, youth or vulnerable adults?  Yes  No

6. Do you have any health concerns which could impact your ability to perform the functions of the volunteer position for which you are applying? (Please note such health concerns may not prevent you from holding the position for which you have applied)  Yes  No

7. Do you have any contagious diseases or conditions of which we should be aware, and which we may need to take steps to protect against transmission should you volunteer at our organization?  Yes  No

If you have answered yes to any of the above questions, please explain: \_\_\_\_\_

\_\_\_\_\_

### **RELEASE OF INFORMATION AND DECLARATION OF INTENT**

I hereby acknowledge that the information contained in this application form for a volunteer position in children's ministries is true and correct to the best of my knowledge.

I hereby give City Centre Baptist Church permission to contact the persons named as references to ascertain my suitability for volunteer ministry. I release all such references from liability for any damage that may result from furnishing such evaluations to you.

I give City Centre Baptist Church consent to verify the information provided herein and to contact the references listed. I waive any right to confidentiality and of any right to pursue damages against City Centre Baptist Church for losses caused by the individual, church or organization responses.

I also grant my permission for City Centre Baptist Church to perform a police records check, for purposes of my protection against any false allegations and for the protection of those I serve. I consent to such an investigation with the understanding that the results will be kept in strict confidence.

I understand that if my character or morals are deemed by City Centre Baptist Church leadership to be inappropriate and/or criminal at any time during my volunteer service, City Centre Baptist Church will be entitled to terminate my assistance without express cause or prior notice regardless of any other oral or written statement by City Centre Baptist Church prior to, at, or following the date of volunteer service.

I understand that City Centre Baptist Church is responsible for the welfare of any and all children entrusted to my care. I will cooperate fully with the staff in the fulfillment of my duties and will keep all information I encounter in my role as a volunteer, confidential.

I further agree to adhere to the Protection Policy as adopted by City Centre Baptist Church. I also agree to conduct myself in a Christ-Like manner and attitude and will by no means teach or act in any way that is contrary to the beliefs of City Centre Baptist Church. However, if at any

time I find that for any reason I am unable to support the policies, procedures or doctrine of City Centre Baptist Church, I will gracefully and quietly resign my volunteer position. If my supervisors find that I am in conflict with any of the policies, procedures or doctrines and we are not able to resolve the issue, I will gracefully and quietly agree to resign my volunteer position.

My signature on this application form confirms my understanding and agreement that: In the event that allegations of criminal or sexual misconduct arise regarding my behaviour while I serve as a volunteer in children's ministries, the church will cooperate fully with any investigation with my understanding that the result will be kept in strict confidence.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

*Information received is confidential and is being gathered for the purpose of screening program personnel and placing them into ministry with children. The information gathered here will be used for the purposes of supporting children's ministries at City Centre Baptist Church.*